

Instructions for Contributors to the “Journal of Clinical Therapeutics and Medicine”

1. The journal carries the following types of manuscripts.

- 1) Clinical study reports of pharmaceutical products (manuscripts for contribution)
- 2) General remarks, review and others of pharmaceutical products
(In principal, manuscript commissioned by the editorial conference)
- 3) Others (pharmaceutical-related materials, explanations, and information which are regarded as useful by the editorial conference)

2. Receipt of manuscripts for contribution

In principle, manuscripts for contribution are limited to those originals not already published or presented elsewhere.

Contents of the manuscripts are of the following types :

- 1) Clinical study reports of each phase concerning drug development
Clinical trial conducted must be authorized by the IRB, and the authorization must be stated in the manuscript. Statistical analysis must be carried out in accordance with the “Statistical Analysis Guidelines”, and the methods used must be listed in the manuscript.
- 2) Clinical study reports concerning approved drugs.
- 3) Speaker’s records of symposia and others

3. Evaluation of manuscripts

Acceptance of manuscripts is decided by the editorial conference based on review by referees.

As a result of review by referees, the chief editor may require the manuscript to be amended.

4. Preparation of the manuscript

- 1) Please submit the manuscript typed double-spaced. Floppy disks are also acceptable.

Please include type of drug, indicated disease, and type of clinical trial in the title to ensure immediate comprehension of the content. Types of clinical trials include Phase I (clinical pharmacology), Phase II (exploration study), Phase III (verification study), and Phase IV (clinical experience). Study design format, such as Randomized Controlled Trial (RCT), also must be included in the title or subtitle.

- 2) Please include title, (for both Japanese and English manuscripts), author’s name (for both Japanese and English manuscripts), author’s membership of scientific or professional bodies, key words (for both Japanese and English manuscripts). In case of RCT, the names of the investigated drug and control drug, and “the words randomized controlled trial” should be included.

Concerning RCT reports, the manuscript should be written in a Consolidated Standards of Reporting Trials (CONSORT) Statement Report Form, with attached checklists.

- 3) An English version of the abstract, typed double-spaced, must be attached, and must not exceed 500 words (two A4 sheets). The abstract must include, in the following order : objective, design, methods (comprising background, subjects, treatment, or criteria for judgment), results, and conclusions.

- 4) Figures and tables must be prepared separately from the manuscript, and attached to the end of the text. Figures and tables must be numbered.
- 5) Original drawings and photographs should be submitted if possible.
- 6) Arabic numbers and the metric system of weights and measures must be used.
- 7) Please use a numbered reference system. References in the text should be cited by number on the right shoulder (for example)²⁾, or ^{1) ~ 4)}. The references are listed at the end of the text.
(Journal articles) authors : title. name, number : pages, year.
(Books) authors : title. name (editor if any), publisher, pages, year.
In principle, all the authors should be listed. If there is a large number of authors, three may be listed followed by “et al.”
- 8) The editor may modify some sections.
- 9) Manuscripts in German, French, and other languages are acceptable.

5. Transport

- 1) Please submit the original manuscript and one photocopy to RINSHOYAKU, INC.
Address : Aios-ginza 4F, 8-17-5 Ginza, Chuo-ku Tokyo, 104-0061
You can contact us in case of emergency at the following number.
Fax : 03-6260-6821
- 2) Submitted manuscripts are not returned unless specifically requested. Unadopted manuscripts are returned.
- 3) Please include the following information.
Month in which your manuscript is proposed to be carried in the journal.
Number of reprints you need
(If you request 100 reprints or more, 30 more are supplied free.)
- 4) Reprints are usually sent two to three weeks after publication of the journal. If you need them earlier, please inform us.

6. Expense

- 7) Publication expenses are needed for contributions.
- 8) If you need reprints, there is a charge.

7. Conflict of Interest

In the case of study reports on pharmaceutical products and medical devices, authors must clarify any conflicts of interest at the end of the report. Authors should also write the names of companies or organizations if the article involves a conflict of interest.

Examples :

- No conflicts of interest declared

- Conflict of interest :

“Equipment A” used in the present study was supplied by “Company B.”

8. Others

The text carried in the journal can be translated into Japanese at cost price upon your request.